

Assessor Application Form



The Civic Trust Awards assessment teams comprise of the following members:

- Architect Assessor - experienced professional who considers the scheme for architectural/design merit and its sustainability credentials
- Inclusive Design Assessor - ID or Access professional who advises the team on the ID principles and accessibility for all users
- Community Advisor - can be a retired or practising architect or built environment professional from the local area. A non-professional local community representative (civic society/community group etc) with an interest in built environment issues to advise assessment team of local opinion
- Local Authority Representative - a member of the local or county council who can provide guidance on specific or non-specific planning issues relating to the scheme

PERSONAL DETAILS

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|--|---|
| Assessor Type: | <input type="checkbox"/> Architect <input type="checkbox"/> Inclusive Design Advisor <input type="checkbox"/> Community Advisor <input type="checkbox"/> Local Authority Representative <i>[Please tick one or more role(s) if appropriate]</i> |
| Title: | |
| First Name: | |
| Surname: | |
| Qualifications/Memberships: | |
| Telephone Number: | |
| Mobile Number: | |
| Email address: <i>On-line access to your assessments and feedback reports will be sent to this email address</i> | |
| <i>We would be grateful if you could provide both your home address and work address (if applicable) so that we may assign you to an assessment team on the basis of your locality to the applications submitted. This will assist in ensuring we retain the community dimension of the awards scheme and also minimise travel disruption.</i> | |
| Home Address: | |
| Home Postcode: | |
| Work Address: | |
| Work Postcode: | |
| Have you undertaken assessments before? <i>(please include details of other awards schemes)</i> | |

ASSESSMENT INFORMATION

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| In addition to areas in which you live or work, are you willing to travel to other areas of the UK in order to undertake assessments? If so, please provide details. <i>If we are unable to assign you to an area near your home or work address, any information provided here will provide us with some flexibility when assigning the assessor teams should an opportunity arise to undertake assessments elsewhere in the UK</i> | |
| | |
| Do you have your own transport? | YES / NO |
| Are you willing to travel with a possibility of an overnight stay? | YES / NO |
| Please give details of any restrictions to travel: | |
| | |

ADDITIONAL INFORMATION

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| How did you hear about the Civic Trust Awards? | |
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| Are you or your organisation members of the Civic Trust Awards scheme? | YES / NO |
| <i>If no, would you be interested in receiving further information about membership benefits?</i> | YES / NO |
| If you wish to be considered for the Architect or Inclusive Design assessor role, do you hold a relevant qualification? <i>Please attach a copy of your CV to this application if this has been requested.</i> | YES / NO |

By signing below, you agree that you are aware of the time and work involved in becoming an assessor; that you are willing to act as an assessor for the Civic Trust Awards in this (and subsequent) years; that your name, email, telephone number and mobile number will be forwarded to other members of your assessment team only; that you adhere to the deadlines as prescribed by the Civic Trust Awards Team; that you will keep all decisions of the judging confidential until the Civic Trust Awards Team make a formal announcement.

Please note: Our assessors are allocated by locality to their home/work address and we endeavour to assign assessors on a rotational basis. If you are not offered the opportunity to undertake any assessments in any one year, your details will be retained and you may be considered for assessor allocation at the next application round.

| | |
|----------------------|--|
| Signed: | |
| Name (please print): | |
| Date: | |

Please return the completed form to khankey@civictrustawards.org.uk or post in hard copy to: Civic Trust Awards, Centrix House, Crow Lane East, Newton-le-Willows, Merseyside, WA12 9UY